

Grant Guidelines



Mission Statement

The purpose of the Catholic Foundation is to build endowments to provide enduring resources to support the mission of the church in the Diocese of Tucson.

Grant Disbursement Goals

- To support Catholic charitable, religious and educational programs, and ministries in the Diocese of Tucson.
- To act as good stewards of Foundation resources by distributing funds in a fair and accountable manner.
- To evaluate program successes and accomplishments.
- To honor the requests of benefactors in the distribution of income distribution from endowments where the Catholic Foundation is named as the Trustee.

Eligibility/Areas of Funding

Based on our Mission and Goals, the Catholic Foundation selects candidates to receive funding. Only organizations and programs in the Diocese of Tucson are eligible to receive funding. The service area must be within the geographic boundaries of the Diocese of Tucson.

Process

1. Applicants submit applications to the Catholic Foundation Office.
2. The Finance & Investment Committee reviews applications and makes funding recommendations to the Board of Directors for approval at the March meeting each year.
3. Recipients are notified by April of each year.
4. Prior to funding the grant recipient will sign a Grant Agreement.

Grant Funding Process

- All funds received by recipients must be spent in the time specified on the grant.
- Requests for operational funds must be explained on the application or on the budget request.
- Grant recipients must complete a Grant Evaluation Summary prior to requesting additional funding.

Funds cannot be used for the following

- Direct funds to individuals
- Contributions to fundraisers, events or drives
- Debt reduction
- Funds to establish a foundation

INSTRUCTIONS

1. Submit 1 ORIGINAL and 2 copies, including attachments
2. Attachments: an itemized budget for the grant request and a copy of the total program budget for the current year.
3. Staple on the left hand corner.

DEADLINE

February 21, 2011

CONTACT

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Executive Director
(520) 838-2508

SUBMIT TO

Catholic Foundation
Attn: Grants Committee
111 S. Church Ave.
Tucson, AZ 85701